



INSTRUCTIONS FOR GIFTING SECURITIES TO PICKERSGILL RETIREMENT COMMUNITY

1. Talk with your broker about your desire to gift stock to Pickersgill. He/she will advise you regarding what appreciated stock you may want to give based on quantity and gift value.
2. Once you've decided what stock you want to gift and the quantity, you can proceed with the gifting transaction:
 - a. Please notify the Development Office at Pickersgill at 410.842.0421
 - b. Then contact Pickersgill's broker at *Deutsche Bank Alex. Brown* (or have your broker contact on your behalf.) **Call 410.895.4044.**
 - c. It will be sold as soon as possible by Alex. Brown, and Pickersgill will be sent the net proceeds a few days after we get confirmation of the sale of the stock.
3. Pickersgill's Development Office will calculate the gift based on the "hi" and "lo" the day of the transaction. Our broker will send us the numbers. In turn, we will send you, the donor, a thank-you letter with the gift value for your tax records.
4. Information you will need for the stock gift transaction:
 - a. Pickersgill's account number at Alex. Brown: 5XF002441